

BY-LAWS OF THE  
THE COLONIAL CARRIAGE AND DRIVING SOCIETY  
approved January 1995

ARTICLE I - NAME

The name of this organization shall be THE COLONIAL CARRIAGE AND DRIVING SOCIETY. Herein called the Society.

ARTICLE II - OBJECTIVE

The objective of this organization shall be to encourage and promote the best interests of the sport of driving of horses, ponies and mules to appropriate vehicles, both competitively and for pleasure; furthermore to educate and inform the membership with respect to driving methods, safety and events and to sponsor educational clinics. The Society shall be a not-for profit association.

ARTICLE III - MEMBERSHIP

A. The Membership categories shall be :

1. FAMILY MEMBERSHIP - defined as two adults and their children living in the same household for the cost of \$20.00 per year.
2. SINGLE MEMBERSHIP for the cost of \$15.00 per year.
3. New members joining the CCDS after September 1st will be entitled to having their paid dues carried forth for next year.

B. ANNUAL DUES fall due on January 1. The dues of the Society shall be fixed at the Annual Meeting by a majority vote of those members present and shall remain at that level unless changed at the next Annual Meeting.

C. An ANNUAL MEETING of the members shall be held for the purpose of electing Directors and Officers and for the transaction of such other business as may be properly brought before the meeting at such a place as designated by the Board of Directors at such a date in the month of January or February as the Board of Directors may determine.

ARTICLE IV - BOARD OF DIRECTORS AND OFFICERS

A. Directors shall be elected from the members of the Society. The Board of Directors shall consist of 15 persons elected by the membership. The directors will serve for staggered three year terms and no director shall serve for more than six consecutive years. Each Director shall have one vote.

B. Duties of the BOARD OF DIRECTORS :

1. The Board of Directors shall exercise all of the powers of the Society subject to the restrictions imposed by law and by these By-Laws.
2. The Board of Directors shall approve and enforce the rules governing approved competitions and members. and at their discretion adopt the rules recommended by the respective Standing Committees.
3. The Board of Directors may declare vacant the office of any director absent for three consecutive meetings of the Board of Directors without an acceptable excuse which

shall be submitted to the President or Secretary prior to the meeting from which he shall be absent.

4. The Board of Directors may fill any vacancy on the Board or any office of the Society, which occurs during the term of any Director or Officer, by the election of a successor to hold office until the next annual meeting of the membership when a successor may be duly elected for the balance of the vacated term. They shall fill any vacancies on the Standing Committees.

5. The Board of Directors shall keep a record of its proceedings and shall report at the Annual Meeting of the Members or any Special Meeting of the Members any matters which in its judgement require the action of the Members.

6. The Board of Directors shall meet whenever necessary, upon the call of the President or at least three of the Directors.

C. The OFFICERS of the Society shall be President, Vice-President, Secretary and Treasurer, each of whom may be a Director and shall be elected each year for a one year term by the general membership at the Annual Meeting.

1. The PRESIDENT shall be the principal executive officer of the Society and, subject to the control of the Board of Directors, shall in general be responsible for enforcing observance of the policies formulated by the Board of Directors. The President shall, when present, preside at all meetings of the members and of the Board of Directors.

2. The VICE-PRESIDENT shall perform the duties of the President in his absence or in the event of his death, inability or refusal to act. And when so acting shall have all the powers of and be subject to all the restrictions imposed upon the President.

3. The RECORDING SECRETARY shall keep the minutes of the proceedings of the Members and of the Board of Directors in one or more books provided for that purpose.

4. The TREASURER shall have charge and custody of and be responsible for all funds and securities of the Society subject to the approval of the Directors. The treasurer shall make a financial report at the Annual Meeting and shall arrange for the preparation of the annual budget.

## ARTICLE V - STANDING COMMITTEES

As soon as possible after being elected, the President shall nominate the Chairmen of the following Standing Committees:

A. NOMINATING COMMITTEE consisting of the retiring members of the Board of Directors. This Committee shall prepare a slate of Directors and Officers to be elected at the Annual meeting. Nominations from the floor will be accepted. They will also make recommendations to the Board to fill any un-expired terms.

B. HOSPITALITY COMMITTEE - This Committee shall be responsible for refreshments when necessary at events and at meetings.

C. PROGRAM/EDUCATION COMMITTEE - This Committee shall consist of one Director and four to six additional members of the Society. This Committee shall be responsible for programs that are educational and fun. The Program Committee shall

propose a tentative calendar of events at the Annual Meeting and shall appoint a chairman for each event who with his committee will be in charge of the event.

D. The MEMBERSHIP COMMITTEE shall be responsible for recruiting members and keeping the Membership list.

E. THE NEWSLETTER COMMITTEE - Shall be responsible for editing, publishing and mailing the newsletter.

#### ARTICLE VI – MEETINGS

A. General Meetings or meets shall be held four to six times per year.

B. The QUORUM for all General meetings shall be 10 % of the voting paid membership in good standing. Each family membership shall have one vote.

C. A majority of the Directors shall constitute the Quorum at Directors Meetings.

D. A majority of the Members of a Committee shall constitute the Quorum.

#### ARTICLE VII

RULES OF ORDER The most current edition of Robert's Rules of Order, Revised shall determine the rules of procedure for the Society, its Board of Directors and its Committees.

#### ARTICLE VIII

AMMENDMENT PROCEDURE These By-Laws may be amended by a 2/3 vote at any General Meeting.

#### ARTICLE IX

FISCAL YEAR - The fiscal Year of the Society shall be the calendar year.